



Notule Ledevergadering / *Minutes Members' Meeting*

Datum / Date: 3 November 2020
Tyd / Time: 15:00-17:00
Plek / Venue: Kerksaal / Church Hall,
 h/v // c/o Molen & Borchard
 (Alle Covid 19 protokolle het gegeld /
All Covid 19 protocols have been observed)

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1 Opening en verwelkoming / Opening and welcome: Ds Brahm Robinson open die vergadering met gebed, en prof Daryl Balia verwelkom almal teenwoordig. / [Rev Brahm Robinson opened the meeting with prayer, and Prof Daryl Balia welcomed everyone present.](#)

2 Attendance / Presensie

2.1 Directors / Direkteure

- 1 Daryl Balia (NWU, Chair / [Voorsitter](#))
- 2 Des Ayob (NWU)
- 3 Cyril Henry (JBM, Co-Chair / [Ondervoorsitter](#)) Absent / [Afwesig](#)
- 4 Vacant / [Vakant](#) (JBM)
- 5 Deon T Fourie (Members – Households / [Lede - Huishoudings](#))
- 6 Jossie du Plooy – Newly elected / [pas verkies](#) (Kanonnierspark)
- 7 Frans van Niekerk (Members – Complexes and Business / [Komplekse en Besigheid](#))
- 8 Johann Haupt (Members – Complexes and Business / [Komplekse en Besigheid](#))
- 9 Fika J van Rensburg (CEO / [HUB](#))
- 10 Thabani Mlongo (NWU) Apology / [Verskoning](#)

2.2 Lede / Members

Vgl die gepubliseerde ledelys, met die presensie en verskonings aangedui / [Cf the Published Membership list, with those present and the apologies indicated](#) (Vgl hierby aangeheg / [Cf attached to the minutes pA1-4](#) (Lede/Members); pA5-8 nie-lede/non-members : [Addendum 2.2: 2020-11-03 Cachet Park CID Ledelys Members List.pdf](#))

Nadri Zitzke rapporteer dat 'n kworum (meer as 10%) teenwoordig is, nl 21% (63 van 294 eiendomme) / [Nadri Zitzke reports that a quorum \(more than 10%\) is present, namely 21% \(63 of 294 properties\).](#)

2.3 Management / Bestuur

- 1 Fika J van Rensburg (CEO/[HUB](#))
- 2 Kiewiet van Zyl (COO / [HOB](#))
- 3 Nadri Zitzke (Accountant / [Rekenmeester](#))

2.4 Diensverskaffers / Service Providers

- 1 Johann / Christiaan Haefele (Moorivier Beskerming)
- 2 Werner van der Merwe (Deswalner Recycling)
- 3 Danie Oosthuizen (Servest)
- 4 Cindy Purén (Purén Marketing & Communication Services)
- 5 Lauren van Zyl (Recruiter / [Werwer](#))

2.5 Eksterne Ouditeure / External Auditors

- 1 Jonathan Baron (BKD Ouditeure)
- 2 Michelle Viviers (BKD Ouditeure)

2.6 Waarnemers / Observers

- 1 Johan Naudé
- 2 Jaco Jordaan

3 Die agenda word vasgestel / **The agenda is determined**

4 Minutes of previous meeting / **Notule van die vorige vergadering**

4.1 Ledevergadering / **Members' Meeting 2019-11-19 (Rondstuur-goedkeuring / approved via Round Robin)**

Vgl selfstandige dokument saam met Agenda uitgestuur / **CF separate document sent out with Agenda: Addendum 4.1 2019-11-19 Notule Minutes Cachet Park CID Members' Meeting plus Member List Ledelys.pdf.**

5 Matters arising from previous meeting / **Sake uit die notule**

None. / **Geen.**

6 Kilometermerkers van Cachet Park CID / **Milestones of Cachet Park CID**

Die konseptualisering, stigting, en ontwikkeling tot 'n volhoubare projek blyk uit die volgende oorsig van die geskiedenis van Cachet Park CID:

- 1 2016: Die rektor van die NWU Potchefstroomkampus, prof Fika J van Rensburg, stel aan die bestuurskomitee van die Kampus dat die veiligheid en instandhouding van die af-kampusgebied 'n ernstige risiko vir die Universiteit, die Bult-Besighede en die Bult-gemeenskap inhou, en die saak word ondersoek.
- 2 2017-04-19: Die Institusionele Bestuur van die NWU gee aan prof Fika die mandaat vir onderhandelinge met die oog op die aanneming van Cachetpark, op grond van JBM-munisipaliteit se "Adopt-a-Park"-beleid.
- 3 2018-03-19: Die *UMC* van die NWU besluit op aanbeveling van prof Fika en 'n reëlingskomitee om die "Adopt Cachet Park" te vervang met Cachet Park CID NPC, en benoem mnr Frans Kruger as uitvoerende hoof, en Brig (afg) Kiewiet van Zyl as operasionele hoof.
- 4 2018-09-20: Cachet Park CID word geregistreer as NPC, en direkteur van die Direksie benoem: Fika J van Rensburg (NWU, voorsitter), Elmarie de Beer (NWU), Frans Kruger (uitvoerende hoof), Cyril Henry (JBM) , Dodo Manelli (JBM).
- 5 2018-11-18: Begroting vir 2019/2020 word goedgekeur. Die NWU bied as primêre ankerlid R2,2 miljoen as rentevrye lening vir kapitaaluitgawes en aanvanklike bedryftekort omdat die eerste dienste eers van Mei 2019 gelewer word.
- 6 2018-12-04: Belanghebbende-vergadering (109 persone teenwoordig) gee die groenlig om op 1 Januarie 2019 van wal te steek.
- 7 2018-12-07: Frans Kruger bedank as uitvoerende hoof, en prof Fika bedank as voorsitter en direkteur weens sy uittrede by die NWU as adjunk-visekanselier en adjunkhoof.
- 8 2018-12-12: Die Direksie kies prof Daryl Balia as voorsitter, en prof Balia ooreed prof Fika om aangestel te word as uitvoerende hoof van die CID.
- 9 2019-01-02: Die CID-kantoor in Cachetpark Besigheidsentrum open.
- 10 2019-01-15: Nadri Zitzke aangestel as Senior Rekenmeester.
- 11 2019-05-01: Die drie dienste begin; die diensverskaffers is aangestel na behoorlike tenderproses – Mooirivier Beskerming (05/03/2019); Deswalner Recycling (2019-04-09), Servest (2019-04-09).

- 12 2019-08-26: Die CID-ledevergadering kies as direkteure Frans van Niekerk, Hanri de la Harpe, Johann Haupt, Deon Fourie, en stel Thabani Mhlongo as direkteur aan op voorstel van die NWU.
- 13 2019-09-01: Lauren van Zyl in tydelike hoedanigheid as lidwerwer aangestel om die lid-word koers te verhoog.
- 14 2019-11-18: MM Lebu Ralekgetho van JBM laat weet dat JBM nie die R920 000-tekort sal betaal ten opsigte van munisipale dienste wat deur die CID gelewer word nie.
- 15 2019-11-19: Die CID-ledevergadering keur die begroting van R10 711 679 vir 2020/21 goed.
- 16 2019-12-03: Die hoof uitvoerende beamppte maak 'n tussentydse persoonlike lening van R750 000 aan die CID om dit in staat te stel om die finansiële gaping tydelik te oorbrug omdat JBM in gebrek bly met die R920 000.
- 17 2020-01-02: *Purén Marketing & Communications Services* benoem as diensverskaffer van Cachet Park CID.
- 18 2020-01-23: Die Direksie aanvaar die lening van R750 000 en gee 'n opdrag aan die CID-bestuur om die nodige stappe te neem om die CID finansiëel volhoubaar te maak, en stel 'n taakspan aan.
- 19 2020-05-22: Die direksie keur verskillende maatreëls goed om die finansiële volhoubaarheid van die CID-projek te verseker; een so 'n maatstaf is 'n 33,3% salarisverlaging vir die personeel vir Mei, Junie en Julie en 'n 16% -verlaging vir Augustus.
- 20 2020-07-14: Die Direksie keur 'n nuwe kontantvloeibegroting van R7 477 032 goed, en besluit dat die terugbetaling van die lenings aan ankerlede een jaar aangeskuif word.
- 21 2020-07-27: As gevolg van die bewese volhoubaarheid van die CID-projek en die verminderde misdaadrisiko, onderhandel die CID vir sy lede 'n afslag van tot 10% op korttermynversekering en op private sekuriteitskontrakte.
- 22 2020-07-31: Die maandelikse inkomste van die CID begin sy uitgawes oorskry, en die geprojekteerde saldo teen einde Februarie 2021 toon 'n surplus van R104 281.
- 23 2020-08-31: Die Bestuur se strategiese beplanningsdokument getuig van die finansiële volhoubaarheid van die CID; Prof Fika stel die direksie in kennis dat hy nie weer beskikbaar sal wees vir aanstelling nadat sy kontrak van twee jaar einde 2020 verstryk nie, en Brig Kiewiet van Zyl gee kennis dat hy vir die einde van Desember bedank.
- 24 2020-09-28: Die Direksie besluit om die posisies van uitvoerende hoof en bedryfshoof saam te voeg in die posisie van 'n Algemene Bestuurder.
- 25 2020-10-22: Die keuringspaneel met prof Daryl as voorsitter voer die eerste ronde onderhoude vir die identifisering van die Algemene Bestuurder.
- 26 2020-11-03: Die Ledevergadering keur die begroting vir 2021/22 goed. Hierdie begroting van R8 584 112 bevat 'n terugbetaling van R940 000 van die ankerlid-lening – wat ongeveer 'n kwart van al die lenings verteenwoordig.
- 27 2020-11-03: Prof Fika en Brig Kiewiet gee hulle finale verslag aan die ledevergadering. Dr Jossie du Plooy word as lid van die Direksie verkies.
- 28 2020-12-01: Die nuwe Algemene Bestuurder begin werk, en prof Fika en Brig Kiewiet gebruik die grootste deel van Desember om, saam met die rekenmeester Nadri Zitzke, die oordrag te doen aan die Algemene Bestuurder.

The conceptualization, establishment, and development into a sustainable project is evident from the following review of the history of Cachet Park CID.

- 1 2016: The Rector of the NWU Potchefstroom Campus, Prof Fika J van Rensburg indicates to the Management Committee of the Campus that the security and upkeep of the off campus area have become a serious risk to the University, the Bult Businesses and the Bult Community, and the matter is investigated.
- 2 2017-04-19: Institutional Management of the NWU gives the go ahead to Prof Fika for negotiations towards the adoption of Cachet Park, based on the JBM Municipality's "Adopt-a-Park" policy.
- 3 2018-03-19: The UMC of the NWU resolves on the recommendation of Prof Fika and an organising committee to replace the "Adopt Cachet Park" with Cachet Park CID NPC, and appoints Mr Frans Kruger as CEO, and Brig (Rtd) Kiewiet van Zyl as COO.
- 4 2018-09-20: Cachet Park CID is registered as NPC, and Directors appointed to the Board: Fika J van Rensburg (NWU, Chair), Elmarie de Beer (NWU), Frans Kruger (CEO), Cyril Henry (JBM), Dodo Manelli (JBM).
- 5 2018-11-18: Budget for 2019/2020 approved. The NWU as primary anchor member provides as interest free loan R2.2 million towards capital expense and initial short fall, since the first services only commences on 1 May 2019.
- 6 2018-12-04: Stake Holder meeting (109 persons present) gives go ahead for 1 January 2019.
- 7 2018-12-07: Frans Kruger resigns as CEO, and Prof Fika resigns as Chair and director because of his retirement from the NWU as Deputy Vice-Chancellor and Vice-Principal.
- 8 2018-12-12: Board of Directors elect Prof Daryl Balia as chair, and Prof Balia persuades Prof Fika to be appointed as CEO of Cachet Park CID.
- 9 2019-01-02: The CID offices in Cachet Park Business Centre open.
- 10 2019-01-15: Nadri Zitzke appointed as Senior Accountant.
- 11 2019-05-01: The three services commence; service providers appointed after due tender process – Mooirivier Beskerming (2019-03-05); Deswalner Recycling (2019-04-09), Servest (2019-04-09).
- 12 2019-08-26: The CID Members' Meeting elects as directors Frans van Niekerk, Hanri de la Harpe, Johann Haupt, Deon Fourie, and appoints Thabani Mhlongo as director on proposal of the NWU.
- 13 2019-09-01: Lauren van Zyl appointed in part time capacity as member recruiter to enhance the member uptake.
- 14 2019-11-18: MM Lebu Ralekgetho of JBM informs that JBM will not pay the R920 000 shortfall with respect to municipal services delivered by the CID.
- 15 2019-11-19: The CID Members' Meeting approves the 2020/21 budget of R10 711 679.
- 16 2019-12-03: The CEO makes an interim personal loan to the CID of R750 000 to enable it to temporarily bridge the financial gap due to JBM not owning up to the R920 000.
- 17 2020-01-02: Purén Marketing and Communications Services appointed as service provider of Cachet Park CID.
- 18 2020-01-23: The Board accepts the loan of R750 000, and mandates the CID Management to take the necessary steps to make the CID financially sustainable, and appoints a Task Team.
- 19 2020-05-22: The Board of Directors approves different measures to ensure the financial sustainability of the CID Project; one such measure is a 33.3% salary cut for the staff for May, June, and July, and a 16% salary cut for August.
- 20 2020-07-14: Board of Directors approves a new Cash Flow Budget of R7 477 032, and that the repayment of the loans to anchor members is rolled over one year.

- 21 2020-07-27: As consequence of the proven sustainability of the CID project and the reduced crime risk the CID negotiates for its members a discount of up to 10% on short-term insurance and on private security contracts.
- 22 2020-07-31: The monthly income of the CID starts exceeding its expenses, and the projected balance by end February 2021 is a surplus of R104 281.
- 23 2020-08-31: The strategic planning document of Management attests to the financial sustainability of the CID; Prof Fika notifies the Board that he will not be available for reappointment after his two year contract expires at the end of 2020, and Brig Kiewiet van Zyl notifies the Board that he resigns for the end of December.
- 24 2020-09-28: The Board resolves to combine the positions of CEO and COO into that of a General Manager.
- 25 2020-10-22: The selection panel with Prof Daryl as chair conducts the first round of interviews.
- 26 2020-11-03: The Members' Meeting approves the budget for 2021/22. This budget of R8 584 112 includes a R940 000 repayment of the anchor members' loan – which represents about one quarter of all the loans.
- 27 2020-11-03: Prof Fika and Brig Kiewiet give their final report to the Members' Meeting. Dr Jossie du Plooy is elected as a member of the Board of Directors.
- 28 2020-12-01: The new General Manager starts working, and Prof Fika and Brig Kiewiet use the better part of the month of December to do the hand over, together with the accountant Nadri Zitzke, to the GM.

Besluit / Resolved:

Met waardering kennisgeneem. / *Noted with appreciation.*

7 Verkieping van 'n direkteur om Hanri de la Harpe te vervang / *The election of a director to replace Hanri de la Harpe*

7.1 Agtergrond / *Background*

Die Direksie het op 28 September 2020 versoek dat die Kanonnierspark-Inwonersvereniging drie persone benoem waaruit die lede van Cachet Park CID een as direkteur sal verkies op die Algemene Jaarvergadering. Op 12 Oktober is die benoeming deur die voorsitter van Kanonnierspark-Inwonersvereniging ontvang vir dr Jossie du Plooy (vgl aangeheg aparte dokument: [Addendum 7 2020-10-12 Nominasie as Direkteur CID dr Jossie du Plooy.pdf](#)). Die volgende oorsigtelike CV is verskaf:

The Board of Directors requested on 28 September 2020 that the Kanonniers Park Residents' Association nominate three persons, from which the members of Cachet Park CID will elect one as director at the Annual General Meeting. On 12 October the nomination by the Chairperson of Kanonniers Park Residents' Association for Dr Jossie du Plooy was received (cf attached separate document: [Addendum 7 2020-10-12 Nominasie as Direkteur CID dr Jossie du Plooy.pdf](#)). The following synoptic CV was provided:

JOSSIE DU PLOOY

PERSONAL INFORMATION

Name	Jossie du Plooy
Address	PO BOX 19309 Noordbrug 2522 North West Province South Africa
E-mail	jossieduplooy@hotmail.com
Mobile phone	+82 921 9218
Date of birth	25 April 1975
Nationality	South African
Gender	Female
Marital status	Married
Language proficiency	Afrikaans English
Criminal offences	None
Health	Excellent

HIGHER EDUCATION

Pre-graduate training:

University attended	University of Pretoria
Degree obtained	MBChB 1999
Distinction	Paediatrics

Postgraduate training:

University attended	Stellenbosch University
Degree obtained	<u>BSc</u> (Hons)Reproductive Biology (Cum Laude)2004
Diploma obtained	Colleges of Medicine South Africa Diploma in Mental Health

CAREER HISTORY

01 June 2016-current	Family Medicine practice at Mediclinic Hospital Potchefstroom, North West Province, South Africa
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COMMUNITY WORK

01 June 2019-current	Kanonnierspark Municipal Ward Committee: Member
01 April 2019-current	Kanonnierspark neighbourhood association : Secretary

Die Direksie het op sy vergadering op 22 Oktober (Notule, 8.2) besluit om by die Ledevergadering aan te beveel om dr Jossie du Plooy as direkteur te verkies om me Hanri de la Harpe te vervang. / *The Board on its meeting on 22 October (Minutes, 8.2) resolved to recommend to the Members' Meeting to elect Dr Jossie du Plooy as director to replace Ms Hanri de la Harpe.*

Besluit / Resolved

Dr Jossie du Plooy word verkies tot lid van die direksie. / *Dr Jossie du Plooy be elected as member of the Board.*

8 Status verslag / report: Cachet Park CID

8.1 Lidopname / Membership uptake

8.1.1 Lidopname tans / Membership uptake presently

Die afgebakende gebied beskik oor 710 eiendomme, en die totale lidgeld beloop R1 026 535,89. Die lidopname sien tans soos volg daar uit:

- 72,65% van die eiedomme is lid
- 55% van die volle lidgeld word betaal
- 1,91% eienaars weier lidmaatskap
- 28,29% eienaars oorweeg nog lid-word
- 8,27% eienaars is nog in proses van identifisering

Die volgende tabel wys die lidword-stand die afgelope jaar, vooruit geskat tot Februarie 2021:

WERKLIK 2020	WERKLIK 2020	WERKLIK 2020	WERKLIK 2020	WERKLIK 2020	WERKLIK 2020
MAART (+6%)	APRIL	MEI	JUNIE	JULIE	AUGUSTUS
% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld
52,22%	53,65%	54,15%	55,17%	55,40%	54,02%

WERKLIK 2020	2020	2020	2020	2021	2021
SEPTEMBER	OKTOBER	NOVEMBER	DESEMBER	JANUARIE	FEBRUARIE
% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld
54,10%	55,50%	56,20%	59,00%	62,00%	65,00%

The demarcated area has 710 properties, and the total membership fee is R1 026 535,89. The member uptake currently is the following:

- 72,65% of the properties are members
- 55% of the full member fees are being paid
- 1,91% of property owners refuse membership
- 28,29% of property owners are still considering membership
- 8,27% of property owners are still in the process of being identified

The following table shows the member uptake status over the past year, projected until February 2021:

ACTUAL 2020	ACTUAL 2020	ACTUAL 2020	ACTUAL 2020	ACTUAL 2020	ACTUAL 2020
MARCH (+6%)	APRIL	MAY	JUNE	JULY	AUGUST
% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee
52,22%	53,65%	54,15%	55,17%	55,40%	54,02%

ACTUAL 2020	2020	2020	2020	2021	2021
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY
% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee
54,10%	55,50%	56,20%	59,00%	62,00%	65,00%

Met die oog daarop om te kan sien hoe die lid-opname van onderafdeling tot onderafdeling verskil, gee die onderstaande tabelle die huidige lid-opname vir elk van die volgende ses onderafdelings van die afgebakende gebied. / In order to be able to see how the member uptake differs from subsection to subsection, the tables below give the current member uptake for each of the following six subsections of the demarcated area:

Onderafdeling	Lidopname
DARA	62,79%
Bult-Noord	41,78%
Bult-CBD	53,10%
Bult-Suid	26,26%
Kanonnierspark	53,20%
Meul	90,20%

Die volgende tabel gee die lid-word koers per geografiese WhatsApp-groep: / The following table gives the member uptake per geographic WhatsApp group:

Onderafdeling / Sub-Section	Lidopname / Member uptake
Albert Luthuli Drive Oos	18,64%
Bult-CBD	52,16%
Coetzee / Rissik Wes	39,42%
DARA	62,79%
Dwars Noord	63,83%
Esselen Oos	80,77%
Goud / Albert Luthuli Drive	35,71%
Hoffman Suid	17,09%
Jan Smuts / Storm	90,66%
Malherbe / Kollege	63,61%
Meul	88,44%
Molen Noord	36,49%
Molen Suid	19,56%
President	17,74%
Reitz / Esselen / Borchard	24,56%
Rissik Oos	32,16%
Steve Biko Nrd / Venter / Jooste	47,77%
Steve Biko Suid	16,21%
Silwer / Meyer / Gamma	61,66%
Skoek (Silwer / Esselen)	90,27%
Thabo Mbeki	7,24%

Besluit / Resolved:

- (1) Waardering word uitgespreek teenoor die eienaars wat lid geword het, en dat eienaars hulle lidmaatskap handhaaf te midde van die Pandemie. / Appreciation is expressed for the member uptake and the upkeep in spite of the Pandemic.
- (2) Lede word versoek om die ledelys te gebruik om eienaars te identifiseer met wie hulle kontak het, maar nog nie lid is nie (aangeheg as p A5-8), en om dié persone te ooreed om as lid te registreer. / Members are urged to use the Membership List to identify owners with whom they have contact but who are not yet members (attached as p A5-8), and to persuade those to register as member.
- (3) Die te benoeme Algemene Bestuurder word versoek om in oorleg met die Voorsitter van die Direksie en die Rekenmeester 'n toedeling van die streke aan die Direksie-lede te maak en hulle hulp te vra om die lidopname te verbeter. / The to be appointed General Manager is requested to, in consultation with the Chairperson of the Board and the Accountant, make an allocation of the regions to the Board members and ask them for assistance in improving the member uptake.

8.1.2 Planned membership uptake 2021 / Bepaalde lidopname 2021

The following table shows the planning for membership uptake for February 2021 to March 2022:

2021	2021	2021	2021	2021	2021
March	April	May	June	July	August
% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee
65,83%	66,66%	67,50%	68,33%	69,16%	70,00%
2021	2021	2021	2021	2022	2022
September	October	November	December	January	February
% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee	% of Membership fee
70,83%	71,66%	72,50%	73,33%	74,16%	75,00%

Die volgende tabel wys die lidword-beplanning vir Februarie 2021 tot Maart 2022:

2021	2021	2021	2021	2021	2021
Maart	April	Mei	Junie	Julie	Augustus
% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld
65,83%	66,66%	67,50%	68,33%	69,16%	70,00%
2021	2021	2021	2021	2022	2022
September	Oktober	November	Desember	Januarie	Februarie
% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld	% van Lidgeld
70,83%	71,66%	72,50%	73,33%	74,16%	75,00%

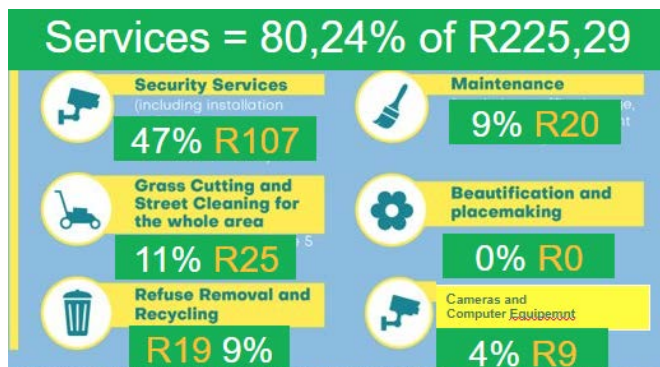
Resolved / Besluit: Noted / Kennis geneem.

8.2 Dienste / Services

Volgens die begroting word 80,24% van die lidgeld van R225.29 per R1 miljoen eiendomswaardasie vir dienste gebruik, en die res vir kantoor-, salaris en administratiewe uitgawes. Hierdie 80,24% is soos volg verdeel:



According to the budget, 80.24% of the membership fee of R225.29 per R1 million property value are being used for services, and the rest for office, salary and administrative expenses. This 80.24% is divided as follows:



Resolved / Besluit: Noted / Kennis geneem.

8.2.1.2 Maandelikse uitgawes / Monthly expenditure

Die maandelikse uitgawes beloop R313 016,03 p / m, met die volgende kostedrywers:

a) Sekuriteitspersoneel 24/7:	R 15 380,16 (4,91% van totaal)
b) Gewapende reaksie:	R120 750,00 (38,58% van totaal)
c) Kameramonitering:	<u>R176 885,87</u> (56,51% van totaal)
Totaal:	R313 016,03

The monthly expenditure is R313 016,03 p/m, with the following cost drivers:

a) Security Staff 24/7:	R 15 380,16 (4,91% of total)
b) Armed Response:	R120 750,00 (38,58% of total)
c) Camera Monitoring:	<u>R176 885,87</u> (56,51% of total)
Total:	R313 016,03

8.2.1.3 Diensvlak-ooreenkoms / Service level agreement

Die diensvlak-ooreenkoms met Mooirivier Beskerming was as selfstandige dokument saam met die agenda uitgestuur / [The service level agreement with Mooirivier Beskerming was sent as separate document with the agenda: Addendum 8 2020-08-31 SLAs Mooirivier Besk Deswalner Servest Communication Recruitment.pdf](#)

Resolved / Besluit: Noted / Kennis geneem.

8.2.2 Refuse Management Services / Vullisbestuursdienste

8.2.2.1 Map / Kaart



8.2.2.2 Maandelikse uitgawes / Monthly expenditure

Vir Junie 2020 was die faktuur R88 573. Hierdie faktuur het die volgende kostedrywers:

a) Arbeid:	R31 556 (35.63% van totaal)
b) Trok-koste:	R34 040 (38.43% van totaal)
c) Ander:	<u>R22 977</u> (25.94% van totaal)
Totaal:	R88 573

For June 2020 the invoice was R88 573. This invoice has the following cost drivers:

a) Labour cost:	R31 556 (35.63% of total)
b) Truck running cost:	R34 040 (38.43% of total)
c) Other expenses:	<u>R22 977</u> (25.94% of total)
Total:	R88 573

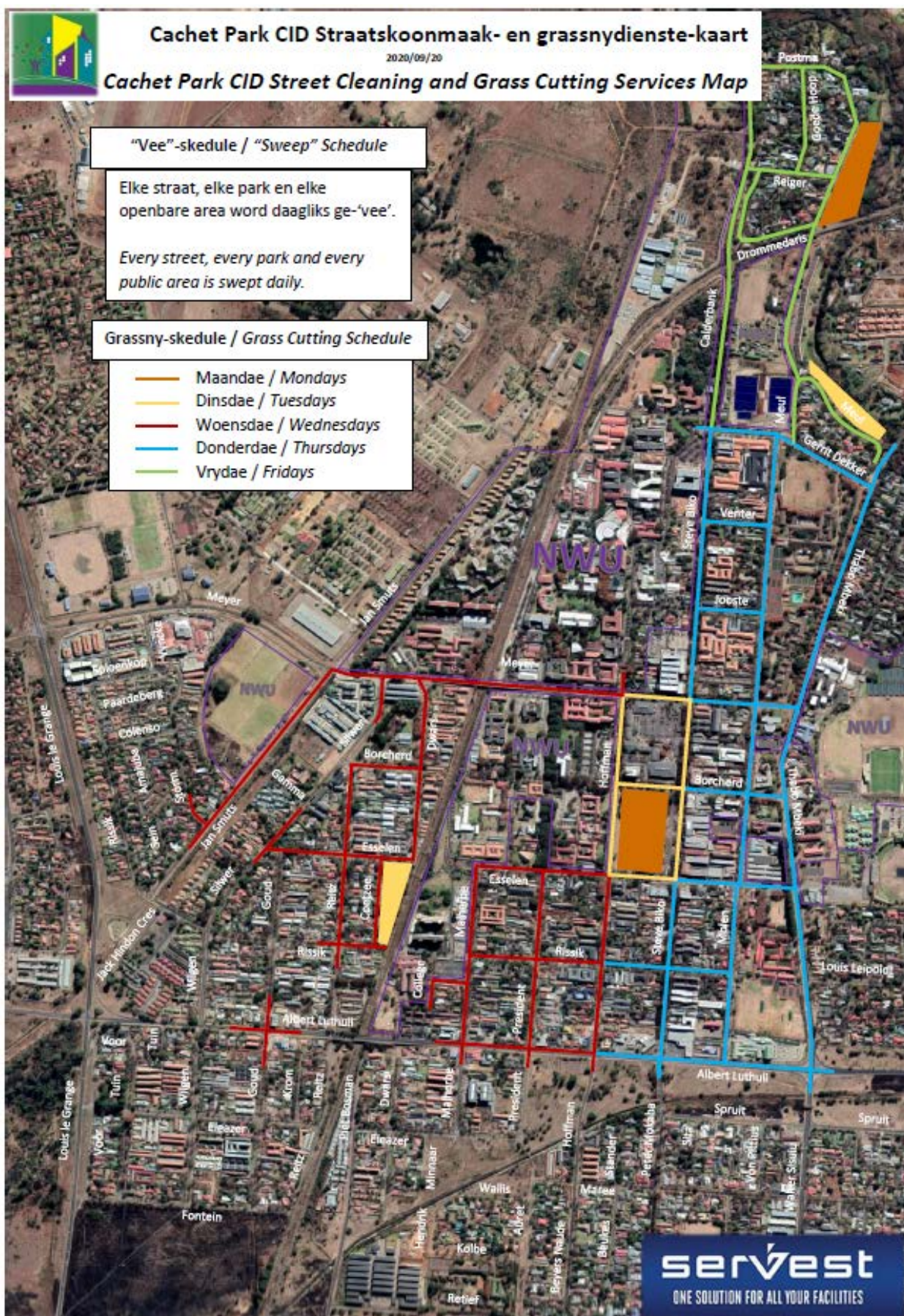
8.2.2.3 Diensvlak-ooreenkoms / Service level agreement

Die diensvlak-ooreenkoms met Deswalner Recycling was as selfstandige dokument saam met die agenda uitgestuur / [The service level agreement with Deswalner Recycling was sent as separate document with the agenda: Addendum 8 2020-08-31 SLAs Mooirivier Besk Deswalner Servest Communication Recruitment.pdf](#)

Resolved / Besluit: Noted / Kennis geneem.

8.2.3 Straatskoonmaak- en Grassnydienste / Street Cleaning & Grass Cutting Services

8.2.3.1 Kaart / Map



8.2.3.2 Maandelikse uitgawes / Monthly expenditure

Die faktuur van R90 000 p/m het die volgende kostedrywers:

a) Grassny van parke & sypaadjies, insl onkruidbeheer:	R41 200 (45,8% van totaal)
b) Bestuur van rommel, blare n ander vullis:	R21 051 (23,4% van totaal)
c) Straatskoonmaak en tuinwerk:	<u>R27 749</u> (30,8% van totaal)
Total:	R90 000

The invoice of R90 000 p/m has the following cost drivers:

a) Grass cutting of parks and sidewalks, incl weed control:	R41 200 (45,8% of total)
b) Management of litter, leaves and other refuse:	R21 051 (23,4% of total)
c) Street Cleaning and Gardening:	<u>R27 749</u> (30,8% of total)
Total:	R90 000

8.2.3.3 Diensvlak-ooreenkoms / Service level agreement

Die diensvlak-ooreenkoms met Servest was as selfstandige dokument saam met die agenda uitgestuur / The service level agreement with Servest was sent as separate document with the agenda: [Addendum 8 2020-08-31 SLAs Mooirivier Besk Deswalner Servest Communication Recruitment.pdf](#).

Resolved / Besluit

Management must ensure that the staff and vehicles of service providers are clearly identifiable as CID activity. / Bestuur moet toesien dat die personeel en voertuie van diensverskaffers duidelik te identifiseer is as CID-aktiwiteit.

8.2.4 Maintenance Services / Instandhoudingsdienste

The maintenance of infrastructure above ground level will be mainly the responsibility of JBM. As the implementation arm of JBM the CID assists as far as budget allows. The CID (e.g.) assists in the upkeep of road markings, replacement of traffic signs, upkeep of fencing at parks, repairing of potholes and other relevant infrastructure.

For future budgeting the CID will have to make provision for more serious maintenance, since there are no signs that JBM is able to effectively catch up on the back log that has built up over the last decades.

Presently the CID is working together with all relevant departments within JBM to assist with the daily maintenance of the infrastructure in the demarcated area. Currently we are optimising in facilitating the rendering of these services by the relevant Departments. However, it becomes ever more difficult because of lack of capacity at JBM.

Die instandhouding van infrastruktuur bo grondvlak sal hoofsaaklik die verantwoordelik van JBM wees. As die implementeringsarm van JBM ondersteun die CID sover die begroting dit toelaat. Die CID help (bv) met die instandhouding van padmerke, vervanging van verkeerstekens, instandhouding van omheining by parke, herstel van slaggate en ander relevante infrastruktuur.

Vir toekomstige begroting sal die CID voorsiening moet maak vir meer ernstige onderhoud, aangesien daar geen tekens is dat JBM die agterstand wat die afgelope dekades opgebou het, effektief kan inhaal nie.

Tans werk die CID saam met alle relevante departemente binne JBM om te help met die daaglikse instandhouding van die infrastruktuur in die afgebakende gebied. Ons is besig

om die dienslewering deur die betrokke departemente te fasiliteer. Dit word egter al hoe moeiliker as gevolg van gebrek aan kapasiteit by JBM.

Besluit / Resolved: Noted / Kennisgeneem.

8.2.5 Korporatiewe Kommunikasiediens / Corporative Communication Service

'n Projek soos Cachet Park CID vereis gereelde, duidelike en deursigtige kommunikasie. Alle belanghebbendes moet so gereeld as wat nodig is, opdateer word met relevante en akkurate inligting. Enige gemeenskapsprojek is afhanklik van die samewerking en inkoop van sy lede en die publiek. Die geval is nog meer so met 'n maatskappy sonder winsbejag. Deur lede, potensiële lede, diensverskaffers en die groter Potchefstroom op die hoogte te hou, hou dit die projek geloofwaardig en skep dit 'n gevoel van eienaarskap by alle betrokkenes. Direkte boodskappe oor wat ons beplan, benodig en bereik, is nodig vir die suksesvolle voortsetting van die Cachet Park CID-projek. Deur dit te doen op 'n kreatiewe, vars en relevante manier het dit groot voordeel vir almal wat by die projek betrokke is.

Die diensvlakoorreënkomst met die Purén Marketing & Communication word as 'n aparte dokument aangeheg: [Addendum 8 2020-08-31 SLAs Mooirivier Besk Deswalner Servest Communication Recruitment.pdf](#).

A project such as Cachet Park CID requires frequent, clear, and transparent communication. All stakeholders must be updated with relevant and accurate information as often as needed. Any community project is dependent on the co-operation and buy-in from its members and the public. The case is even more so with a non-profit company. Keeping members, potential members, service providers and the bigger Potchefstroom informed and in the loop of things, gives credibility to the project and creates a sense of ownership amongst everyone involved. Direct messages of what we plan, need and achieve are necessary for the successful continuation of the Cachet Park CID Project. Doing so in a creative, fresh and relevant manner is of great advantage to everyone involved in the project.

The service level agreement with the Purén Marketing & Communication was sent as separate document with the agenda: [Addendum 8 2020-08-31 SLAs Mooirivier Besk Deswalner Servest Communication Recruitment.pdf](#).

Resolved / Besluit: Noted / Kennis geneem.

8.2.6 Recruitment Service (Terminates Nov 2020) / Werwingsdiens (Termineer Nov 2020)

The need for a member recruiting service is finite. The Board of Directors accepted the appointment of a finite temporary recruiter to assist the Accountant and CEO, especially in identifying owners, obtaining the contact details, and making the initial contact (cf Minutes 2019-11-05, 7.9.2). A further task that the recruiter had, was to assist with the setting up of the geographical WhatsApp groups, and she is the admin of 25% of the groups. The position terminates at the end of November 2020.

The service level agreement with Ms Lauren van Zyl was sent as separate document with the agenda: [Addendum 8 2020-08-31 SLAs Mooirivier Besk Deswalner Servest Communication Recruitment.pdf](#).

Die behoefte aan 'n lidwerwingsdiens is slegs vir 'n bepaalde tydperk. Die Direksie het die aanstelling van 'n eindige tydelike werwer goedgekeur om die rekenmeester en uitvoerende hoof te ondersteun, veral met die identifisering van eienaars, die verkryging van die kontakbesonderhede en die eerste kontak (vgl Notule 2019-11-05, 7.9.2). 'n Verdere taak wat die werwer gehad het, was om te help met die oprigting van die

geografiese WhatsApp-groepe, en sy is die admin van 25% van die groepe. Die posisie hou op bestaande aan die einde van November 2020.

Die diensvlakooreenkoms met me Lauren van Zyl was as selfstandige dokument saam met die agenda uitgestuur: [Addendum 8 2020-08-31 SLAs Mooirivier Besk Deswalner Servest Communication Recruitment.pdf](#).

Besluit / Resolved: Noted / Kennisgeneem.

8.3 Die afgebakende gebied / The demarcated area

Die vullisbestuurkaart (vgl 7.2.2.1 hierbo) dui die huidige afgebakende gebied aan. / [The Refuse Management map \(cf 7.2.2.1 above\) indicates the present demarcated area.](#)

8.3.1 Conditions for expansion / Voorwaardes vir uitbreiding

The Board approved the following two conditions for expansion on 2020-09-28 (Minutes 15.7.2, p17):

- (1) The capital for the new camera station must be provided either as an interest free loan by anchor members in the immediate area of the new station, or by a sponsor;
- (2) An 85% membership uptake must be evident before the cameras and other services become operational.

These conditions ensure that the CID has the money for the services to be rendered in the newly added area, and that the expansion in no way puts any pressure on the budget, but rather contributes to the financial sustainability of the CID.

The Board has approved on 2020-09-28 the negotiated arrangement with each of the service providers on how any expansion impacts of the invoicing for their service:

- (1) **Moorivier Beskerming:** The extra amount to be invoiced for new cameras is R1 098.67 per camera p/m (Minutes 15.5, p15).
- (2) **Deswalner Recycling:** For every new unit added to the 2020 demarcated area, the additional invoice will be R28 p/m (Minutes 16.4, p19).
- (3) **Servest:** For every 1km street added to the 2020 demarcated area, the additional invoice will be R3 703 p/m – with increments of at least 2km. (Minutes 17.4, p20).

[Die Direksie het die volgende twee voorwaardes vir uitbreiding op 28-09-2020 goedgekeur \(Notule 15.7.2, p17\):](#)

- (1) Die kapitaal vir die nuwe kamerastasie moet voorsien word as 'n rentevrye lening deur ankerlede in die onmiddellike omgewing van die nuwe stasie, of deur 'n borg;
- (2) 'n Lid-opname van 85% moet bevestig wees voordat die kameras en ander dienste in werking tree.

[Hierdie voorwaardes verseker dat die CID die geld het vir die dienste wat in die nuut toegevoegde gebied gelewer moet word, en dat die uitbreiding geensins druk op die begroting plaas nie, maar eerder bydra tot die finansiële volhoubaarheid van die CID.](#)

Die Direksie het op 28-09-2020 die onderhandelde reëling met elkeen van die diensverskaffers goedgekeur oor hoe enige uitbreiding die fakture vir hulle diens beïnvloed:

- (1) **Moorivier Beskerming:** Die ekstra bedrag wat vir nuwe kameras gefaktureer moet word, is R1 098,67 per kamera p/m (Notule 15.5, p15).
- (2) **Deswalner Recycling:** Vir elke nuwe eenheid wat by die 2020 afgebakende gebied gevoeg word, sal die addisionele fakturering R28 p/m wees (Notule 16.4, p19).
- (3) **Servest:** Vir elke 1km straat-lengte wat by die 2020-afgebakende gebied gevoeg word, sal die addisionele fakturering R3 703 p/m beloop - met inkremente van minstens 2 km. (Notule 17.4, p20).

Besluit / Resolved: Approved / Goedgekeur.

8.3.2 Huidige uitbreidingsinisiatiewe / Present initiatives for expansion

8.3.2.1 Binne Kanonnierspark / Within Kanonniers Park

Daar is tans twee inisiatiewe / There are presently two initiatives:

8.3.2.1.1 Goud & Rissik kruising / Intersection

Die persoon wat die inisiatief aanvoer, is prof Peet van der Merwe (+27 82 926 9240). Die volgende uitknipsel uit die CID-kamerakaart wys hierdie gebied (S66 sal die gaping tussen die bestaande S51 en S65 tdek):

The person driving the initiative is Prof Peet van der Merwe (+27 82 926 9240). The following excerpt from the CID Camera map shows this area (S66 will close the gap between the existing S51 and S65):



Besluit / Resolved: Noted / Kennisgeneem.

8.3.2.1.2 Paardeberg & Storm T-aansluiting / T Junction

Die persoon wat die inisiatief aanvoer, is dr Jossie du Plooy (+27 82 921 9218). Die volgende uitknipsel uit die CID-kamerakaart wys hierdie gebied (S71 sal die gaping met die bestaande S63 dek):

The person driving the initiative is Dr Jossie du Plooy (+27 82 921 9218). The following excerpt from the CID Camera map shows this area (S71 will close the gap with the existing S63):



Besluit / Resolved: Noted / Kennisgeneem.

8.3.2.2 Bult West / Bult-Wes

The Management Committee of the Bult West Residents Association are driving the initiative: Mr Lappies Labuschagne (+27 72 957 4953) and Ms Elmarie du Preez (+27 83 527 1823). The following excerpt from the CID Camera map shows this area (S65 is already operational, and the capital expense for S74 have been pledged). It covers the whole area west of the railway line (Reitz St) to the Ventersdorp Road (Louis le Grange) and South of Albert Luthuli to Fontein St:

Die bestuurskomitee van die Bult Wes-Inwonersvereniging voer die inisiatief aan: mnr Lappies Labuschagne (+27 72 957 4953) en me Elmarie du Preez (+27 83 527 1823). Die volgende uitknipsel uit die CID-kamerakaart wys hierdie gebied (S65 is reeds in werking en die kapitaaluitgawe vir S74 is belowe). Dit beslaan die hele gebied wes van die spoorlyn (Reitz) tot by die Ventersdorppad (Louis le Grange) en suid van Albert Luthuli tot by Fontein:



Besluit / Resolved: Noted / Kennisgeneem.

8.3.2.3 Suid van Wasgoedspruit / To the south of Wasgoed Spruit

Die persoon wat die inisiatief aanvoer, is mnr Chris Conradie (+27 61 456 8176). Die volgende uitknipsel uit die CID-kamerakaart wys hierdie gebied (S71 sal die gaping met die bestaande S63 dek):

The person driving the initiative is Mr Chris Conradie (+27 61 456 8176). The following excerpt from the CID Camera map shows this area (S71 will close the gap with the existing S63):



Besluit / Resolved: Noted / Kennisgeneem.

8.3.2.4 Thabo Mbeki north of the Mooi River / Thabo Mbeki noord van die Mooirivier

The map below shows the northern section of Thabo Mbeki Drive. The northern border of the CID area presently is the Mooi River. The initiative entails that two 4x camera stations be deployed, one on the first traffic circle (junction with Oude Brug), and the other

on the second traffic circle (junction with Tarentaal), and that the CID area be extended to the north up to 80 meters north of the second traffic circle.

The anchor member for the camera station on the first circle is Gert Hooghiemstra (+27 84 321 0041), and for the second circle Willie Maree (+27 78 275 7924).

Die kaart hieronder toon die noordelike gedeelte van Thabo Mbeki-rylaan. Die noordelike grens van die CID-gebied is tans die Mooirivier. Die inisiatief behels dat twee 4x-kamerastasies ontplooi word, een op die eerste verkeersirkel (aansluiting met Oude Brug), en die ander op die tweede verkeersirkel (aansluiting met Tarentaal), en dat die CID-gebied na die noorde uitgebrei word tot 80 meter noord van die tweede verkeersirkel.

Die ankerlid vir die kamerastasie in die eerste sirkel is Gert Hooghiemstra (+27 84 321 0041), en vir die tweede sirkel Willie Maree (+27 78 275 7924).



Besluit / Resolved: Noted / Kennisgeneem.

8.3.3 Uitbreiding van die CID-gebied tydelik gestop / Expansion of the CID area temporarily halted

Op 22 Oktober 2020 (Notule 17.4) het die Direksie besluit dat, aangesien die CID 'n nuwe bestuursbedeling binnegaan, geen verdere uitbreiding gedurende 2020 van krag word nie, maar dat dit verwys moet word na die te benoeme Algemene Bestuurder, in oorleg met die Direksie.

Intussen kan die bestuur voortgaan met ondersteuning aan elk van die genoemde inisiatiewe om aan die twee voorwaardes vir opname in die CID-gebied te voldoen.

On 22 October 2020 (Minutes 17.4) the Board resolved that, since the CID is entering into a new management dispensation, no further expansion may become effective during 2020, but are to be referred to the to be appointed General Manager to consider implementation in each case, in consultation with the Board.

In the meantime management support to each of the initiatives mentioned may continue towards complying with the two conditions for inclusion into the CID Area.

Besluit / Resolved

Elke inisiatief moet op eie meriete hanteer word, en indien insluiting van 'n nuwe gebied geen finansiële risiko vir die CID inhou nie, kan dit voortgaan. / Each initiative must be handled on its own merits, and if the inclusion of a new area does not pose a financial risk to the CID, it may continue.

8.4 JBM Municipality not honouring Art 4 of MoU / JBM Munisipaliteit honoreer nie Art 4 van die MvV nie

8.4.1 Background / Agtergrond

During member recruitment just about every owner in the area is (1) very glad that the sporadic refuse removal and almost absent street cleaning and grass cutting of Parks and open areas are now done via much more reliable and effective manner, but (2) they resent (in many cases vehemently) the fact that they will have to keep on paying the monthly refuse levy on the invoice received from JBM, other municipal charges and the full taxes – in spite of not receiving these services or adequate services from JBM.

Since the MoU with JBM Municipality as signed early in 2019, no stone was left unturned to persuade JBM to perform in accordance with clause 4 of the MoU between JBM and Cachet Park CID:

By lede-werwing is byna elke eienaar in die gebied (1) verheug dat die ongereelde vullisverwydering en die byna afwesige straat-skoonmaak en gras-sny van parke en openbare gebiede nou op 'n baie betroubaarder en effektiewer manier gedoen word, maar (2) hulle spreek hulle sterk uit (in baie gevalle heftig) teen die feit dat hulle die maandelikse vullisheffing op die JBM-faktuur moet bly betaal, ander munisipale heffings asook die volle erfbelasting – ondanks die feit dat hierdie dienste of glad nie of onvoldoende deur JBM verrig word nie.

Sedert die MvV met die JBM-munisipaliteit vroeg in 2019 onderteken is, is geen steen onaangeroer gelaat om JBM te oorrede om volgens klousule 4 van die MvV tussen JBM en Cachet Park CID op te tree nie:

“4. The NPC shall be allowed and obligated to register with JBM as a service provider in respect of such municipal services as may be offered by the NPC to its members and the community, subject to due compliance with all statutory and regulatory

requirements in respect thereof in anticipation of the declaration and delineation of the jurisdiction area as an internal municipal services district and/or CID and eventually also a special rates area.”

When the budget was approved in March 2019 for 2019/20, the approach had been that for Security the CID provides a full service, but with Grass Cutting & Street Cleaning and with Refuse Removal & Recycling only a top-up service. This was reflected in the budget:

- Grass Cutting and Street Cleaning: R26 896
- Refuse Removal & Recycling: R29 283

Toe die begroting in Maart 2019 goedgekeur is vir 2019/20, was die verstandhouding dat die CID slegs vir sekuriteit 'n volledige diens lewer, maar ten opsigte van grassny- & straatskoonmaak-dienste en vullisverwydering en herwinning slegs 'n aanvullende diens. Dit was weerspieël in die begroting:

- Grassny- en Straatskoonmaakdienste: R26 896
- Vullisverwydering en Herwinning: R29 283

Already in February 2019, with the preparation of the tender documents for Grass Cutting & Street Cleaning and Refuse Removal & Recycling, it was evident that these two services should be dealt with in a similar manner than the approach followed with Security Services. It became clear that a top-up approach will place the whole CID project at risk, partly due to the capacity and track record of JBM as partner. As a result, the strategic decision was made to prepare the two tender documents for full services, even though the budget was only for top-up services.

The following table shows the shortfall each month for each of the services:

Reeds in Februarie 2019, met die voorbereiding van die tenderdokumente vir Grassny & Straatskoonmaak en Vullisverwydering & Herwinning, was dit duidelik dat hierdie twee dienste op soortgelyke wyse hanteer moet word as wat die benadering was met Sekuriteitsdienste. Dit het duidelik geword dat 'n aanvullende benadering die hele CID-projek in gevaar sal stel, deels as gevolg van die kapasiteit en slegte baanrekord van JBM as vennoot. As gevolg hiervan is die strategiese besluit geneem om die twee tenderdokumente vir volledige dienste voor te berei, alhoewel die begroting slegs vir aanvullende dienste was.

Die volgende tabel toon die tekort elke maand vir elk van die dienste:

Budgeted amount for Landscaping :	R26 896
Actual expense:	R64 783
Shortfall:	R37 887
Budgeted amount for Refuse Removal & Recycling :	R29 283
Actual expense:	R83 559
Shortfall:	R54 276
Total Shortfall per month	R92 163

This strategic decision was made after negotiations with the MM, Mr Lebu Ralekgetho and with the advice of Director Department Municipal Services (and CID Director) Cyril Henry. Hope that JBM would alleviate the additional financial burden was however shattered when, during the meeting of the deputation of the Directors with the MM on 18 November 2019, it became clear that there will be no money forthcoming from JBM during 2019. This monthly shortfall of R92 163 calculated over the months May 2019 to February 2020 amounts to R920 163.

To enable the CID to honour its financial obligations an interim interest free loan of R750 000 had been made available to the CID by the CEO early in December 2019, to be

repaid over the next number of years. It was a matter of either obtaining the loan, or declare the project a failure and closing it down.

Hierdie strategiese besluit is geneem na onderhandelings met die Munisipale Bestuurder, mnr Lebu Ralekgetho en met advies van die direkteur van die departement munisipale dienste (en die CID-direkteur), mnr Cyril Henry. Hoop dat JBM die addisionele finansiële las sou verlig, is egter verpletter toe dit tydens die vergadering van die deputasie van die Direkteur met die Munisipale Bestuurder op 18 November 2019 duidelik geword het dat daar geen geld van JBM gedurende 2019 gaan kom nie. Hierdie maandelikse tekort van R92 163 bereken oor die maande Mei 2019 tot Februarie 2020 beloop R920 163.

Om die CID in staat te stel om sy finansiële verpligtinge na te kom, is 'n tussentydse rentevrye lening van R750 000 vroeg in Desember 2019 deur die HOB beskikbaar gestel wat oor die volgende aantal jare terugbetaal word. Die keuse was eenvoudig: bekom die lening, of kondig aan dat die projek misluk het en gestaak word.

Besluit / Resolved:

Noted with appreciation that a way out of the dilemma had been found. /
Met waardering kennisgeneem dat 'n uitweg uit die dilemma gevind is.

8.4.2 Huidige stand van sake / Present state of affairs

Die notules van elk van die Direksie se vergaderings sedert die begin 2019 getuig van die frustrasies wat hierdie proses veroorsaak het.

Op 30 Junie 2020 het die bestuur van die CID 'n vergadering met mnr Coetzee gehad. Hy het terugvoer gegee oor verskillende aangeleenthede en het onderneem om die munisipale bestuurder, mnr Lebu Ralekgetho, opnuut te versoek om die dokumente wat sedert 2 Maart 2020 op sy lessenaar was, te onderteken synde 'n skriftelike opdrag aan sy firma om, met die bystand van Adv Nic Laubscher, die raad van advies te voorsien. Op 9 Julie het mnr Coetzee meegedeel dat die munisipale bestuurder die nodige dokumentasie onderteken het, en dat adv Nic Laubscher 'n opdrag ontvang het om 'n item vir 'n raadsvergadering voor te berei en die JBM-raad toe te spreek oor die bepalinge van klousule 4 van die MvV en die aanstelling van Cachet Park CID as munisipale diensverskaffer en om die Raad te adviseer oor die proses wat gevolg moet word vir hierdie aanstelling.

Die bestuur van die CID het op 15 September 2020 'n versoek ontvang om inligting te gee aan adv Nic Laubscher en prokureur Willem Coetzee, wat namens die JBM-stadsraad optree (vgl as afsonderlike dokument [Addendum 8.4.2a 2020-09-15 Willem Coetzee versoek inligting Cachet Park CID.pdf](#)). 'n Volledige verslag is deur die bestuur verskaf (vgl aparte dokument [Addendum 8.4.2b 2020-09-15 Verslag deur Cachet Park CID NPC aan prokureur Willem Coetzee en adv Nic Laubscher.pdf](#)).

Op 27 Oktober 2020 het die Bestuur 'n brief van mnr Coetzee ontvang dat hulle – met die oog op die feit dat die plaaslike bestuur onder administrasie geplaas is – daarop aandring dat die administrateur en die munisipale bestuurder hulle opdrag skriftelik herbevestig. Hulle het ook op 6 Oktober 2020 met die administrateur en die munisipale bestuurder vergader waartydens bevestig is dat hulle sodanige skriftelike heraanstelling en/of herbevestiging van hulle opdragbrief sal ontvang. Op 2 November 2020 bevestig mnr Coetzee dat die Munisipale Bestuurder en Administrateur hulle opdrag om voort te gaan met die saak herbevestig het. Hulle sal die konsep-item oor die CID aan die Administrateur voorsien om aan die Raad voor te lê.

Die faktuurbedrag vir 2020/2021 is R92 000 p/m. Vir 2021/2022 sal dit waarskynlik R189 287 p/m wees (Deswalner: R93 887; Servest: R95 400). Om ooglopende redes word hierdie bedrag nie in die 2021/22-Begroting as 'n inkomste weerspieël nie weens die swak baanrekord van JBM.

The minutes of each of the meetings of the Board of Directors since the beginning of 2019 attest to the frustrations that this process has caused.

On 30 June 2020 the Management of the CID had a meeting with Mr Coetzee. He reported on different matters, and undertook to once more request the MM, Mr Lebu Ralekgetho, to sign the documents that have been on his desk since 2 March 2020, to wit a written instruction to his firm, with the assistance of Adv Nic Laubscher, to advise council. On 9 July Mr Coetzee informed that the MM has signed the necessary documentation, and that Adv Nic Laubscher received a brief to prepare an item to council and to address the JBM Council on the provisions of clause 4 of the MoA and the appointment of Cachet Park CID as a municipal service provider and to advise Council on the process to be followed for such an appointment.

The Management of the CID received a request on 15 September 2020 to provide information to Adv Nic Laubscher and Attorney Willem Coetzee, acting on behalf of JBM City Council (cf as separate document [Addendum 8.4.2a 2020-09-15 Willem Coetzee request info Cachet Park CID.pdf](#)). A full report was provided by Management (CF separate document sent out with Agenda [Addendum 8.4.2b 2020-09-15 Report by Cachet Park CID NPC to Attorney Willem Coetzee and Adv Nic Lauscher.pdf](#)).

On 27 October 2020 Management received a letter from Mr Coetzee that they have – in view of the local authority being placed under administration – insisted that the Administrator and the Municipal Manager re-confirm their instruction in writing. They also met with the Administrator and the Municipal Manager on the 6th of October 2020 at which meeting it was confirmed that they will receive such written re-instatement and or re-confirmation of their instruction letter. On 2 November 2020 Mr Coetzee confirmed that the Municipal Manager and Administrator reconfirmed their instruction to proceed in this matter. They will submit the draft item on the CID to the Administrator to table it with Council.

The invoice amount for 2020/2021 is R92 000 per month. For 2021/2022 it will probably be R189 287 p/m (Deswalner: R93 887; Servest: R95 400). For obvious reasons the budget for 2021/22 does not reflect this amount as income, because of the poor track record of JBM.

Besluit / Resolved

Die Direksie moet geen steen onaangeroer laat om die JBM-Stadraad te oortuig om klousule 4 van die MvV te honoreer nie, en die Voorsitter word versoek om die nodige in hierdie verband te doen deur met die Munisipale Bestuurder op te volg. / **The Board should leave no stone unturned to persuade JBM City Council to honour clause 4 of the MoU, and the Chairperson is requested to do the necessary in this regard by following up with the MM.**

9 Finansiële Verslag / Financial Report

9.1 Eksterne Oudit-verslag 2019/20 / External audit report 2019/20

9.1.1 Agtergrond / Background

BKD Ouditeure, in die persoon van Jonathan Baron, was reeds vanaf vroeg in 2018 tydens die beplanningsfase deel van die CID-projek. BKD is aangestel as eksterne ouditeure toe die maatskappy gestig is. Die Ledevergadering van 2019-0-26 (Notule, punt 6) het besluit om die aanstelling van BKD voort te sit.

Die bestuur (rekenmeester, uitvoerende hoof, bedryfshoof) het op Dinsdag 20 Oktober 2020 met BKD-ouditeure (Jonathan Baron en Michelle Viviers) vergader waar die verslag

bespreek en goedgekeur is vir voorlegging aan die Direksie. Op Donderdag 22 Oktober het Michelle Viviers van BKD Ouditeure die verslag aan die Direksie toegelig en het die Direksie die verslag goedgekeur vir voorlegging aan die Lede-vergadering.

BKD Auditors, in the person of Jonathan Baron, has been part of the CID project from early in 2018 during the planning phase. BKD has been appointed as external auditors when the company was founded. The Members' Meeting of 2019-08-26 (Minutes, point 6) resolved to continue BKD's appointment.

The Management (Accountant, CEO, COO) met with BKD Auditors (Jonathan Baron and Michelle Viviers) on Tuesday 20 October 2020 where the report was discussed and approved to be submitted to the Board of Directors. On Thursday 22 October Michelle Viviers from BKD Auditors elucidated the report to the Board of Directors and the Board approved the report for submission to the Members' Meeting.

9.1.2 Die eksterne ouditeursverslag / The External Auditors Report

Me Michelle Viviers en mnr Jonathan Baron van BKD Ouditeurs lig die verslag toe, en reageer op vrae.

Die verslag oor die finansiële state van Cachet Park CID NPC dek die 16 maande geëindig 29 Februarie 2020. Die opinie van BKD is (Verslag, p5):

Ms Michelle Viviers and Mr Jonathan Baron from BKD Auditors elucidate the report and respond to questions.

The report on the financial statements of Cachet Park CID NPC covers the 16 months ended 29 February 2020. The opinion of BKD is (Report, p5):

We have audited the financial statements of Cachet Park CID NPC (the company) set out on pages 7-16, which comprise the statement of financial position as at 29 February 2020, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the 16 months then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Cachet Park CID NPC as at 29 February 2020, and its financial performance and cash flows for the 16 months then ended in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act 71 of 2008.

Die volledige verslag was as selfstandige dokument saam met die agenda uitgestuur: [Addendum 9 2020-10-20 External Audit Report by BKD for the 2020 Financial year.pdf](#). Die inhoudsopgawe van die verslag is die volgende:

The full report was sent as separate document with the agenda: [Addendum 9 2020-10-20 External Audit Report by BKD for the 2020 Financial year.pdf](#). The table of contents of the report is the following:

Directors' Responsibilities and Approval	3
Directors' Report	4
Independent Auditor's Report	5 - 6
Statement of Financial Position	7
Statement of Surplus and Deficit	8
Statement of Changes in Equity	9
Statement of Cash Flows	10
Accounting Policies	11 - 12
Notes to the Financial Statements	13 - 15
The following supplementary information does not form part of the financial statements and is unaudited:	
Detailed Income Statement	16

Besluit / Resolved:

Die eksterne ouditverslag deur BKD Ouditeure word goedgekeur, met 'n word van dank aan die Bestuur en gelukwense aan die rekenmeester, Nadri Zitzke. /

The external audit report by BKD Auditors is approved, with a word of thanks to the Management and congratulations to the accountant, Nadri Zitzke.

9.2 Cash Flow Budget until Feb 2021 / Kontantvloeibegroting tot Feb 2021

The table shows the cash flow actual until October 2020 and the prediction until February 2021, linked to the predicted member uptake percentage. / Die tabel toon die werklike kontantvloeitot Oktober 2020 en 'n vooruitskating tot Februarie 2021, gekoppel aan die vooruitgeskatte lidopname-persentasie.

Adapted Scenario C(Orona) cashflow budget (actual March - September; predicted October - Feb 2021)						
	ACTUAL 2020 MARCH (+6%)	ACTUAL 2020 APRIL	ACTUAL 2020 MAY	ACTUAL 2020 JUNE	ACTUAL 2020 JULY	ACTUAL 2020 AUGUST
	% of Membership fee 52,22%	% of Membership fee 53,65%	% of Membership fee 54,15%	% of Membership fee 55,17%	% of Membership fee 55,40%	% of Membership fee 54,02%
	R 1 026 535,77	R 1 026 535,77	R 1 026 535,77	R 1 026 535,77	R 1 026 535,77	R 1 026 535,77
BALANCE from preceeding month	R 39 146,19	R -56 599,30	R -64 017,05	R -131 167,94	R -121 832,40	R 83 573,96
INCOME - Gradual monthly uptake	R 536 068,92	R 550 697,54	R 555 881,06	R 566 898,16	R 568 708,85	R 554 531,76
Other income	R -	R -	R 100 000,00	R 3 000,00	R 208 000,00	R -
Total Income	R 575 215,11	R 494 098,24	R 591 864,01	R 438 730,22	R 654 876,45	R 638 105,72
EXPENDITURE - Monthly	R -631 814,41	R -558 115,29	R -723 031,95	R -560 562,62	R -571 302,49	R -552 195,72
Balance at end of month	R -56 599,30	R -64 017,05	R -131 167,94	R -121 832,40	R 83 573,96	R 85 910,00

	ACTUAL 2020 SEPTEMBER	2020 OCTOBER	2020 NOVEMBER	2020 DECEMBER	2021 JANUARY	2021 FEBRUARY
	% of Membership fee 54,10%	% of Membership fee 55,50%	% of Membership fee 56,20%	% of Membership fee 59,00%	% of Membership fee 62,00%	% of Membership fee 65,00%
	R 1 026 535,77	R 1 026 535,77	R 1 026 535,77	R 1 026 535,77	R 1 026 535,77	R 1 026 535,77
BALANCE from preceeding month	R 85 910,00	R 111 422,74	R 54 922,78	R -4 744,76	R -17 189,30	R 27 923,64
INCOME - Gradual monthly uptake	R 555 355,85	R 569 727,35	R 576 913,10	R 605 656,10	R 636 452,18	R 667 248,25
Other income	R -	R -	R -	R -	R -	R -
Total Income	R 641 265,85	R 681 150,09	R 631 835,88	R 600 911,34	R 619 262,88	R 695 171,89
EXPENDITURE - Monthly	R -529 843,11	R -626 227,31	R -636 580,64	R -618 100,64	R -591 339,24	R -591 339,24
Balance at end of month	R 111 422,74	R 54 922,78	R -4 744,76	R -17 189,30	R 27 923,64	R 103 832,66

The Excel document with the full cash flow budget can be obtained from Nadri Zitzke and was available at the meeting. / Die Excel-dokument met die volledige kontantvloei-begroting kan by Nadri Zitzke verkry word en was tydens die vergadering beskikbaar.

Resolved / Besluit

The cash flow budget is noted, with appreciation for the effort of Management. / Kennis word geneem van die kontantvloei-begroting, met waardering vir die Bestuur se poging.

9.3 Saving arrangements the past year / Besparingmaatreëls die afgelope jaar

The effect of the lower than planned member uptake (strengthened by the impact of the Lockdown) has been effectively neutralised by the following major saving arrangements, cutting the original budget of R10 711 679 for 2020/21 to R6 542 595: / Die effek van die laer lid-opname as wat beplan is (versterk deur die impak van die Grendelstaat) is effektief geneutraliseer deur die volgende besparingsreëlings, wat die oorspronklike begroting van R10 711 679 vir 2020/21 tot R6 542 595 verminder:

9.3.1 Temporary management salary decrease / Bestuursalarisse tydelik verminder

A 33.3% decrease in management salaries from May 2020 – July 2020 has been resolved on the meeting of 22 May, and a 16.6% cut for August (Board Minutes, 2020-07-14, 12.2.4.6). These two cuts resulted in a saving of R120 808 on the salary budget.

'n Vermindering van 33,3% in die bestuur se salarisse vanaf Mei 2020 - Julie 2020 is op die vergadering van 22 Mei gemaak en 'n verlaging van 16,6% vir Augustus (Direksie-notule, 2020-07-14, 12.2.4.6). Hierdie twee besnoeiings het 'n besparing van R120 808 op die salarisbegroting tot gevolg gehad.

9.3.2 Verskuiwing van die kantore na die skeepsvragehouers op die Park / Relocating the Offices to the Containers on the Park

Die verskuiwing van die kantore weg van Cachetpark Besigheidsentrum na die skeepsvragehouers op Cachetpark lei tot 'n netto besparing van ongeveer R16 000 per maand. / The relocation from the offices at Cachet Park Business Centre to the Containers on Cachet Park results on a nett saving of about R16 000 per month.

9.3.3 Postponing commencement of repayment of Anchor Member loans with one year / Ankerlidlening-terugbetaling met een jaar aangeskuif

According to the budget there would have been a repayment of R432 075,47 during this year. The Board, after consultation with the NWU as primary member, postponed the commencement of the repayment with one year (Board Meeting, 2020-07-14, 16.1).

Volgens die begroting sou daar gedurende hierdie jaar 'n terugbetaling van R432 075,47 plaasgevind het. Die Direksie het, na oorlegpleging met die NWU as primêre lid, die aanvang van die terugbetaling met een jaar uitgestel (Direksie-notule, 14-07-2020, 16.1).

9.3.4 Diensverskaffers kontrakte heronderhandel / **Re-negotiated contracts with Service Providers**

9.3.4.1 Mooirivier Beskerming

'n Besnoeiing van 75% van die kontrak van R88 000 p/m vir die vier wagte wat 24/7 in die Bult SSK ontplooi is, is her-onderhandel vir een wag met ingang van einde Junie 2020. Die besparing is R66 000 p/m, altesaam R528 000 vir die laaste 8 maande van die finansiële jaar (Direksie-notule, 28-09-2020, 15.2.1).

Teen die einde van Februarie 2021 sou daar 196 kameras ontplooi gewees het. Die ontplooiing van kameras is beperk tot 161 kameras in die afgebakende gebied, die getal wat einde Julie 2020 bereik is. Dit behels 'n besparing van R1 098 per maand op elk van die 35 kameras wat teen 'n eweredige tempo ontplooi sou word (5 p / m) vanaf Augustus 2020 tot Februarie 2021. Die besparing vir die res van die jaar is ongeveer R300 000, gemiddeld R43 000 p/m (Augustus – Februarie) (Direksie-notule, 28-09-2020, 15.2.2).

A 75% cut of the R88 000 p/m contract pertaining the 4 guards deployed 24/7 in the Bult CBD has been negotiated to be temporarily lowered to one guard, with effect from the end of June 2020. The saving is R66 000 p/m, totalling R528 000 for the last 8 months of the financial year (Board Meeting, 2020-09-28, 15.2.1).

By end of February 2021 there would have been 196 cameras deployed. The deployment of cameras has been capped at 161 cameras in the demarcated area, the number reached by end of July 2020. This entails a saving of R1 098 per month on each of the 35 cameras that would have been deployed at a steady rate (5 p/m) from August 2020 to Feb 2021. The saving for the remainder of the year is about R300 000, an average of R43 000 p/m (Aug - Feb) (Board Meeting, 2020-09-28, 15.2.2).

9.3.4.2 Deswalner Recycling

Deswalner se volle faktuur is R88 572,54 per maand. Hy het 'n korting R14 582 per maand aangebied vanaf April as gevolg van verminderde vullis. Die nuwe maandelikse faktuur is dus: R73 990,54. / *Deswalner's full invoice is R88 572,54 per month. He offered a discount of R14 582 per month from April due to reduced refuse. The new monthly invoice is therefore: R73 990,54.*

9.3.4.3 Servest

Servest se volle faktuur is R113 386,49 per maand. Gedurende die eerste vlakke van die Grendelstaat was hulle nie toegelaat om te werk nie, en derhalwe was daar vir die volle 5 maande slegs R60 000 uitgawe. Verder is 'n nuwe diensvlakooreenkoms gesluit, effektief vanaf 1 September vir R90 000 per maand (Direksie-notule, 2020-07-14, 12.2.4.2).

Servest's full invoice is R113 386.49 per month. During the first levels of the Lock Down they were not allowed to work, and therefore there was only R60 000 expenditure for the full 5 months. Furthermore, a new service level agreement was concluded, effective from 1 September for R90 000 per month (Board Minutes, 2020-07-14, 12.2.4.2).

Besluit / Resolved

Waardering vir die feit dat die finansiële volhoubaarheid van die CID-projek behoue kon bly, ondanks die lae lidword-koers en die impak van die Grendelstaat. / *Appreciation for the fact that, in spite of the lower member uptake and the impact of the Lockdown, it has been possible to retain the financial sustainability of the CID Project.*

9.4 Lenings en terugbetalingskedule / *Loans and repayment schedule*

Die Eksterne Oudit gee 'n opsomming van die lenings wat aan Cachet Park CID gemaak is (p14 van die Oudit-verslag) / *The External Audit summarizes the loans made to Cachet Park CID (p14 of the Audit Report):*

..... JJ Janse van Rensburg This loan is unsecured, interest free and the first instalment is due during the 2022 financial year.	750,000
North-West University This loan is unsecured, interest free and the first instalment is due during the 2022 financial year.	3,036,060
Community loans This consists of loans granted by members of the community for the installation of security cameras in certain areas. These loans are unsecured, interest free and become payable during the 2022 financial year.	213,040
	3,999,100

Die Ledevergadering van 2019-11-19 (Notule 7.4.3) het die volgende terugbetalingsplan vanaf 2020 tot 2029 goedgekeur, beginnende met 'n leningsbedrag van -R4 993 721,71 / *The Members' Meeting of 2019-11-19 (Minutes 7.4.3) approved the following repayment plan from 2020 to 2029, starting with a loan amount of -R4 993 721,71:*

Anchor Member Loan Repayment (NWU and others)						
	2019	2020	2021	2022	2023	2024
Opening Balance	R -2 531 756,00	R -4 993 721,71	R -4 561 646,24	R -4 103 646,24	R -3 618 166,24	R -3 103 557,44
Anchor Member Loan Repayment	R -2 461 965,71	R 432 075,47	R 458 000,00	R 485 480,00	R 514 608,80	R 545 485,33
CLOSING BALANCE	R -4 993 721,71	R -4 561 646,24	R -4 103 646,24	R -3 618 166,24	R -3 103 557,44	R -2 558 072,11

Anchor Member Loan Repayment (NWU and others)					
	2025	2026	2027	2028	2029
Opening Balance	R -2 558 072,11	R -1 979 857,67	R -1 401 878,97	R -789 221,55	R -139 804,69
Anchor Member Loan Repayment	R 578 214,45	R 577 978,70	R 612 657,42	R 649 416,86	R 688 381,87
CLOSING BALANCE	R -1 979 857,67	R -1 401 878,97	R -789 221,55	R -139 804,69	R 548 577,18

Intussen is die terugbetalingskedule baie gunstiger. Op sy vergadering van 22 Oktober 2020 (Notule 16.2) het die Direksie die volgende terugbetalingsplan vanaf 2021 goedgekeur – beginnende nie net met die kleiner leningsbedrag van -R4 115 560 nie, maar ook met 'n terugbetalingsplan wat die skuld drie jaar vroeër delg as wat in 2019 besluit is: / *Presently the repayment schedule is much more favourable. At its meeting of 22 October 2020 (Minutes 16.2), the Board approved the following repayment plan from 2021 – starting not only with the smaller loan amount of -R4 115 560, but also with a repayment plan that pays off the debt three years earlier than the 2019 plan:*

LOAN REPAYMENT PREDICTION - 4,5% Fee Increase (Loans repaid proportionally)						
	2019	2020	2021	2022	2023	2024
Opening Balance	R -2 531 756,00	R -3 985 560,00	R -4 115 560,00	R -3 497 431,69	R -2 851 487,60	R -2 176 476,02
Anchor member's loan repayment	R -703 804,00	R -130 000,00	R 505 483,56	R 528 230,32	R 552 000,69	R 576 840,72
Director's loan repayment	R -750 000,00	R -	R 112 644,75	R 117 713,77	R 123 010,89	R 128 546,38
Closing Balance	R -3 985 560,00	R -4 115 560,00	R -3 497 431,69	R -2 851 487,60	R -2 176 476,02	R -1 471 088,93

LOAN REPAYMENT PREDICTION - 4,5% Fee Increase (Loans repaid proportionally)					
	2025	2026	2027	2028	2029
Opening Balance	R -1 471 088,93	R -733 959,42	R -	R -	R -
Anchor member's loan repayment	R 602 798,55	R 601 846,72	R -	R -	R -
Director's loan repayment	R 134 330,96	R 132 112,70	R -	R -	R -
Closing Balance	R -733 959,42	R -	R -	R -	R -

Besluit / Resolved: Goedgekeur. / *Approved.*

9.5 Budget for 2021/22 / *Begroting vir 2021/22*

The Board meeting on 2020-10-22 (Minutes, 15.3) approved a 4.5% rise for the budget, after Management had negotiated this with the service providers and the NWU as primary anchor member. This means that the membership fee per R1 million property value rises from R225,29 (2020) to R235,43 for 2021.

The table below is a synopsis of the 2021/22 budget. The Excel document with the full preliminary budget is attached as separate document: [Addendum 9.5 2020-10-19 Budget for 2021 Cachet Park CID.xlsx](#).

Die Direksie-vergadering op 22-10-2020 (Notule, 15.3) het 'n verhoging van 4,5% vir die begroting goedgekeur, nadat die bestuur hieroor met die diensverskaffers asook met die NWU as primêre ankerlid onderhandel het. Dit beteken dat die ledegeld per eiendoms-waarde van R1 miljoen van R225,29 (2020) styg tot R235,43 vir 2021.

Die onderstaande tabel is 'n opsomming van die begroting vir 2021/22. Die Excel-dokument met die volledige begroting is as aparte dokument aangeheg: [Addendum 9.5 2020-10-19 Budget for 2021 Cachet Park CID.xlsx](#).

Cachet Park City Improvement District

Cachet Park City Improvement District			
2021 Budget CID			
	Average Per Month	Months	12 MONTHS (Excl VAT)
	R		R
INCOME	R 715 343		R 8 584 112
Levy Contributions Received	R 715 343	12	R 8 584 112
OPERATING EXPENSES			R 8 584 112
Auditors Remuneration			R 45 111
Accounting Fees / Auditors Remuneration	R 2 350	12	R 28 205
Accounting Fees - Debit orders monthly fee	R 251	12	R 3 016
Accounting Fees - Debit orders per order fee	R 860	12	R 10 318
Accounting Fees - Pastel	R 298	12	R 3 572
Loan repayment			R 619 858
Office expenditure			R 171 069
Branding	R 10 400	1	R 10 400
Cleaning Expenses	R 800	12	R 9 600
Cleaning supplies	R 165	12	R 1 984
Paper	R 331	12	R 3 969
Entertainment & Refreshments	R 827	12	R 9 922
Insurance	R 3 731	12	R 44 778
Printer Rent	R 1 040	12	R 12 480
Printing and Stationary	R 1 040	12	R 12 480
Rent	R -	12	R -
Repairs & Maintenance	R 441	12	R 5 292
Telephone & Internet	R 3 911	12	R 46 937
Utilities / Unplanned expenses	R 1 102	12	R 13 229
Salaries			R 1 466 972
Salaries & Wages - General Manager	R 50 562	12	R 606 744
Salaries & Wages - Additional Staffing	R 39 326	12	R 471 912
Salaries & Wages - Accountant	R 32 360	12	R 388 316
Services			R 6 168 611
Grass Cutting and Street Cleaning Services	R 81 391	12	R 976 696
Maintenance (road surface, lighting, signage)	R 50 000	12	R 600 000
Refuse removal and recycling	R 80 100	12	R 961 205
Refuse removal and recycling - 2020 Catch Up	R 40 000	2	R 80 000
Security Expenses - Monitoring of Camera's	R 288 680	12	R 3 464 160
Communication Services	R 7 213	12	R 86 551
Recruiting Services	R -	12	R -
Sundry Expenses			R 112 490
Bank Charges	R 303	12	R 3 637
Collection & Legal Fees & Professional Fees	R 1 102	12	R 13 229
Consultant Fees	R 32 631	1	R 32 631
Marketing & Printing	R 1 102	12	R 13 229
Travel - Exterior	R 31 154	1	R 31 154
Travel - Local	R 1 206	12	R 14 477
Uniforms	R 4 134	1	R 4 134

Besluit / Resolved: Goedgekeur / Approved.

10 Die HOB en HUB groet / *Goodbyes from the COO and the CEO*

Die Voorsitter spreek 'n waarderingswoord tot die HOB en die HUB, en gee aan elke 'n geleentheid om die lede te groet. / *The Chairperson speaks a word of appreciation to the COO and the CEO, and gives each one an opportunity to greet the members.*

11 Volgende Ledevergadering / *Next Membership Meeting*

Die datum sal aangekondig word / *The date will be announced.*

12 Closure at 17:05

**Prof Daryl Balia
CHAIR**